

延後公開申請書證明文件之相關說明 (2023.07.13)

- 一、依學位授予法第 16 條申請學位論文延後公開者，應提交「國立臺灣大學學位論文延後公開申請書」，每份申請書皆須經著作人、指導教授、研究所所長簽名及系所蓋章同意，並應檢附證明文件（每份申請書各附一份證明文件）。
- 二、目前未有證明文件相關格式規定，請依照申請事由（專利事項、涉及機密、依法不得公開）附上相關文件，以指導教授及系所審定為主。
- 三、如申請延後公開之事由尚無相關文件可資證明，可檢具聲明書說明延後公開原因（格式不拘、自行擬定），並由學生及指導教授簽名，作為證明文件。
- 四、延後公開申請書及聲明書以親簽正本為原則，可使用電子簽名；如有 2 位以上指導教授，相關文件須請所有指導教授簽名。系所章戳應為正本。
- 五、依據《學位論文送存國家圖書館典藏作業要點》第六點，論文申請延後公開應檢附證明文件，經由學校向國家圖書館提出申請，必要時該館得退回並請學校重新處理。**如申請案經該館退回，畢業生需配合返校自行處理後續補件事宜。**



Supporting documents for Application to Delay Public Access to Thesis/Dissertation (2023.07.13)

1. If one wishes to delay public access to his/her thesis/dissertation in accordance with Article 16 of the Degree Conferral Act, he/she must submit Application Form for Delaying Public Access to Theses/Dissertations and supporting document for the reason of delay . For each copy of application form submitted, it should be accompanied by its own copy of supporting document.
2. Currently, there are no specific format or type requirements for the supporting documents. Please attach relevant documents, based on the reasons for delay (patent application, confidential information, or other legitimate reasons), to the application forms. These documents should be evaluated and approved by the thesis/dissertation advisor(s) and department.
3. If there are no available supporting documents for the reasons for delay, a self-written statement explaining the reasons for the delay and signed by both the student and the thesis/dissertation advisor(s) can be provided as a supporting document. Currently, there are no specific format or templates for the statement.
4. Each of the application forms and the statements should be signed originals, but e-signatures are acceptable. Department seal must be originals. If there are multiple advisors, all advisors must sign the above-mentioned documents.
5. According to National Central Library(NCL)' s regulations, above-mentioned application forms and supporting documents should be submitted by the university to NCL. If necessary, NCL may return the application to be handled again. **If the application is returned by NCL, graduates should return to the university to handle subsequent procedures.**